

New Tenant
Application Information Packet

Jack Edwards National Airport

Please attach additional documents where space is not adequate.

Please fill out the following pages to tell us about yourself and your business.

Section 1: Organization and Request (This information is required):

A. Applicant Legal Name _____

B. Applicant's Office Location Address _____
City _____ State _____ Zip _____

C. Representative Legal Name _____

D. Representative's Office Location Address _____
City _____ State _____ Zip _____

E. Type of Organization

Sole Proprietorship Yes No Name _____

Partnership Yes No Name _____

Corporation Yes No Name _____

Limited Liability Company Yes No Name _____

Other Yes No Name and Explanation _____

F. Type of Application:

New Application Yes No

Agreement Assignment Yes No Explanation _____

Ownership Change Yes No Explanation _____

Other Yes No Explanation _____

Section 2: Business Plan (This information is required):

A. Type of Business:

Full Fixed Base Operator Yes No

Limited Fixed Base Operator Yes No Type _____

Non-Aeronautical Services Yes No Type _____

B. Type of Investments:

Land Yes No Size _____

Facilities Yes No Type and Size _____

Improvements Yes No Type and Size _____

C. Identity of Investors:

Applicant Yes No Amount or Percentage of Investment

Other Yes No Amount or Percentage of Investment
Name: _____

D. Proposed Insurance Plan for New Business:

Property Coverage Yes No Amount and Company _____

Liability Coverage Yes No Amount and Company _____

E. Please submit any proposed layout plan or site plan that you have prepared for this proposed business.

F. Please be prepared to present all business plans to the Airport Authority Board of Directors.

Section 3: Qualifications and Experience (This information is required):

A. Previous Experience:

This Business Yes No Location and Years _____

Airport Reference Address _____
City _____ State _____ Zip _____

Airport Reference Address _____
City _____ State _____ Zip _____

Other Businesses Yes No Identify and Years _____

Business Reference Address _____
City _____ State _____ Zip _____

Business Reference Address _____
City _____ State _____ Zip _____

B. Aeronautical Certifications Held or Applied For:

Federal Aviation Administration Yes No Identify and Dates _____

State Aviation Department Yes No Identify and Dates _____

Other Aeronautical Agency Yes No Identify and Dates _____

C. Educational Background:

Colleges or Universities Yes No Identify, Degree and Dates _____

Aeronautical Schools Yes No Identify, Degree and Dates _____

Section 4: Background Information (This information is required)::

A. Legal Information

Criminal Convictions Yes No Identify and Status _____

Civil Convictions Yes No Identify and Status _____

Regulatory Violations Yes No Identify and Status _____

Bankruptcy Judgments Yes No Identify and Status _____

Tax Liens Yes No Identify and Status _____

Legal Reference Address _____
City _____ State _____ Zip _____

Legal Reference Address _____
City _____ State _____ Zip _____

B. Financial Information

Submit a current credit report for this application.

Submit a five-year pro-forma financial projection for this application.

Financial Reference Address _____
City _____ State _____ Zip _____

Financial Reference Address _____
City _____ State _____ Zip _____

Section 5: Signature and Warranty

By affixing my signature to this Application, I hereby certify that I am _____ (applicant) and that I possess the legal authority to make this application.

Signed: _____ (Applicant Name and Title) _____ (Date)

Notary Public: _____ (Notary Public Name and Title) _____ (Date)
